

City of Cambridge
City Council Meeting
Monday November 20, 2023
6:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on November 16, 2023, the Cambridge City Council convened in open public meeting at 6:30 P.M. on November 20, 2023 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen, and Kevin Banzhaf. City Staff present were City Clerk/Treasurer Courtney Stanton, Utility Supervisor Dave Houghtelling, and City Attorney Lisa Shifflet. Visitor present Genny Kubik *Valley Voice*. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda:

Approval of minutes of previous City Council Meetings (provided prior to meeting)

- November 6, 2023

Approval of Claims Report

- Claims # 1-51

Citizen Advisory Board Appointment Cassidy Vontz

Approve Mike Tomlin on Waypoint Bank Credit Card

Housing Authority Board Appointments Hayden Ekberg and Michelle Raburn

Planning Commission Minutes of November 8, 2023

Cemetery Advisory Board Minutes of October 19, 2023

Cambridge Park Board Minutes of October 10, 2023

City of Cambridge
Claims Report
To Mayor and City Council

11/20/2023

10/17/2023 to 11/6/2023

Claim

Claim Number	Check No.	Vendor, For	Amount	Dept. Total
<u>COMBINED UTILITY AND CITY ACCOUNT</u>				
1	33939-33956	Payroll	7,885.54	
2	33957	Ag Valley, Fuel	589.81	
3	33958	American Agricultural Lab, wastewater analysis	280.00	
4	33959	Bethany Stritt, Dental Benefit	145.00	
5	33960	Blooms Collectibles, T Shirts	117.00	
6	33961	Blooms Collectibles, Staff Shirts	69.50	
7	33962	Blue Cross Blue Shield - Health Ins.	12,080.38	
8	33963	Cambridge General Store - Supplies	178.85	
9	33964	Cambridge Supermarket - Supplies	41.82	
10	33965	Card member Services, Zoom, Software, Postage	870.82	
11	33966	CenturyLink, Police Phone	59.96	
12	33967	Consumer Reports, Subscription	30.00	

13	33968 Cross Creek Golf Links, Debt Repayment Donation	45,000.00	
14	33969 David Houghtelling - Reimburse for Postage, Flex Spending	349.55	
15	33970 Eakes Office Solutions, Office Supplies	9.88	
16	33971 Eakes Office Solutions, Library Supplies	14.50	
17	33972 Gale, Library Books	124.44	
18	33973 Geneva Welding & Supply, Walking Trail Bridge	15,000.00	
19	33974 Greg Howerter, Health Insurance Deductible	23.74	
20	33975 Island Sprinkler Supply, Repairs	188.32	
21	33976 Judy Hayes, CPR Class	105.00	
22	33977 Library Journal, Subscription	129.99	
23	33978 Lord's, Inc. Supplies	534.21	
24	33979 Mid America, Subscription	515.40	
25	33980 Mousel, Brooks, Schneider, Attorney Fees	776.23	
26	33981 Mutual of Omaha, Life Insurance	108.00	
27	33982 Nebraska Library Commission, Nebraska Over Drive	500.00	
28	33983 Nebraska Over Drive, Library Book Service	512.43	
29	33984 NMC Exchange, Generator Maintenance	8,090.00	
30	33985 Northwestern Mutual, Annuity	3,139.73	
31	33986 Sara Downy, Flower Garden Maintenance summer 2023	150.00	
32	33987 Shirley K's Coffee Shop, Cookies of Billing Open House	54.82	
33	33988 Southwest Farm & Auto, Supplies, Repairs	587.47	
34	33989 Sun Financial , Life Insurance	2,427.42	
35	33990 Tri Valley Health Systems, Public Transportation Match	5,841.00	
36	33991 Twin Valleys Public Power District, Purchased Power	216,724.51	
37	33992 Twopturf, Library Landscaping	353.00	
38	33993 Verizon, Cell Phones	267.31	
39	33994 Western Area Power Administration, Purchased Power	4,921.47	
40 ACH	Payroll	8,742.84	
41 ACH	Nebraska Department of Revenue, Sales Tax	7,544.42	
42 ACH	Internal Revenue Service, With holdings	3,787.96	
43 ACH	Nebraska Department of Revenue, State With holdings	651.43	
44 ACH	Internal Revenue Service, With holdings	745.50	350,269.25
	<u>Pool Concessions:</u>		
45	576 Cambridge Supermarket, Supplies	96.65	96.65
	<u>Baseball Concession:</u>		
46	168 Cambridge Supermarket, Supplies	31.86	31.86
	<u>City of Cambridge TIF:</u>		
47	1189 Cline Williams, Attorney Fees	410.00	410.00
	<u>LB840 Economic Development:</u>		
48	4737 Cambridge Community Daycare, Donation	2,437.90	
49	4738 Card member Services, Zoom, Software, Postage	272.54	
50	4739 City of Cambridge, Distribution Sales Tax	21,837.72	
51	4740 Cross Creek Golf Links, Distribution Sales Tax	7,149.70	31,697.86
		382,505.62	382,505.62
	TOTAL		

Kevin Banzhaf stated the motion, seconded by Mike Harris to approve items listed under the consent agenda. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf; none voted no. Motion carried unanimously.

John Kutnink attended Economic Development Board Meeting on November 8, 2023. John said that it was reported in the meeting there were plans to build 4 duplexes and a community type building with grant money from grant submitted by Cambridge Community Daycare Foundation. Donations for matching funds are being accepted.

John Kutnink reported enrollment in a study with Avel eCare. In doing this study Cambridge EMS will be equipped with an iPad and cellular system at no cost. John will attend informational meeting on November 21, 2023. Study should be completed sometime in December.

David Houghtelling reported he spoke to the state regarding Mike Tomlin taking over as lead water operator. Dave reported letter was received regarding level 2 coliform results and will respond to the letter. Twin Valleys is working on the highway Christmas lights, with sensor timers.

Courtney Stanton reported sales tax was received in the amount of \$43,098.66 and how it was distributed. Line loss for electric was 0.47% for the fiscal year and 18.2% for water for the fiscal year. Courtney approached the city council about moving forward with an electric rate study with Utility Financial Solutions. The meeting on November 8, 2023 with Miller & Associates for the Comprehensive Master Plan was well attended.

Mike Harris stated the motion, seconded by Nora McGowen to move forward with an electric rate study with Utility Financial Solutions. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf; none voted no. Motion carried unanimously.

A. Vernita Saylor stated the motion, seconded by John Kutnink to approve Maintenance Agreement No. 59, a Maintenance Agreement between the Nebraska Department of Transportation and the Municipality of Cambridge. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf; none voted no. Motion carried unanimously.

Kevin Banzhaf stated the motion, seconded by Mike Harris to approve Certificate of Compliance for Maintenance Agreement No. 59. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf; none voted no. Motion carried unanimously.

Next meeting will be on December 5, 2023 at 6:30.

Adjournment:

Mike Harris stated the motion, seconded by Jeff Ommert to adjourn at 6:53 P.M. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf; none voted no. Motion carried unanimously.

Attest: _____
Courtney Stanton, City Clerk/Treasurer

David Gunderson, Mayor

